KZFR Program Committee  
Minutes for meeting on March 2, 2020  
KZFR office

Members present: Bill Nichols, Bob Crowe, Chris Nelson, Elena Eisenlauer, Jake Sprecher, Steve Scarborough and Rick Anderson, Chair

Guests: None

Meeting called to order 12:00pm

1. Rick announced that effective immediately Assorted Flavors was moving to Friday at midnight.

2. David Guzzetti’s retirement from Woody and Friends sparked a discussion about the need to adopt a well defined protocol for approving programmer successors especially on shows with multiple hosts. On a motion by Jake and a second from Chris the Committee voted unanimously to bring examples of text to the April meeting for the committee to consider and approve.

3. Radio Head Reminder: Rick suggested a message stressing hygiene in the studio—hand washing and wiping down equipment. Approved by consensus. Steve to produce a graphic for committee approval.

4. The Committee took up the three month evaluation of Lili Silva, host of The Power of Love. Suggestions and recommendations were discussed and approved. The PC secretary agreed to write up the evaluation for Rick to share with Lili. A copy to be placed in her file. At the conclusion of this agenda item, Bill left the meeting.

5. Steve and Chris provided an update on last month’s new programmer orientation attended by three new candidates. Steve reported that Leah McKean, KZFR’s Volunteer Coordinator had expressed interest in attending the next orientation to explain the station’s volunteer policy to prospective programmers. Next orientation is scheduled for March 9, 2020 at 5:30pm in Room 416.
6. A short discussion ensued about ways to recruit news and information programmers. No action was taken.

7. On the subject of programmer training, it was decided that Rick would recruit someone (perhaps Bill DeBlonk or Dan Carter) to make an instructional video on use of the studio’s phone system.

12:48 pm meeting adjourned.
Respectfully submitted by Steve Scarborough, PC Secretary